|  |  | *Present: x* | | |
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| **ADMINISTRATION** | Tassie Harris | Principal | | x |
| Philip Jungen | Vice-Principal | | x |
| **PAC EXECUTIVE** | Heather Brass | President | | x |
| Jessica Hopkins | Co-Vice-President/Event Committee Coordinator | | x |
| Andrea Paget | Co-Vice-President/Event Committee Coordinator | | x |
| Sonia Vicente | Co-Treasurer | | x |
| Michelle Squire | Co-Treasurer (Mentor) | |  |
| Samantha Andersen | Secretary | | x |
| Christina McCulloch | Fundraising Coordinator (Mentor) and Fun Lunch Coordinator | | x |
| Tiffany Brantley | Fundraising Coordinator and Fun Lunch Coordinator | | x |
| Matt Rutherford | Communications Coordinator | |  |
| Liz Keating | COPACS Representative | |  |
| Kristin Schnurr | ḰELSET Cares | | x |
| Andrea Scott | ḰELSET Cares | |  |
| Tina Lee | ḰELSET Cares | | x |
| Meghan Judson | Playground Committee Coordinator | | x |
| Cathy Watts | Playground Committee Member | |  |
| Gary Ng | Playground Committee Member | |  |
| Terri Dobree | Lost and Found Coordinator | |  |
| Steve Fish | Earthquake Coordinator | |  |
| Jo Hall | Fruit and Veg Coordinator | |  |
| Kara Shade | Grade 4/5 Coordinator | |  |
| Jessica Kwasnica-Rechsteiner | Member at Large | |  |
| Kylee Lothrop | Member at Large | | x |
| *Vacant* | Event Food Coordinator | |  |
| Randeen Chow | Bottle Drive Coordinator | |  |
| *Vacant* | Spring Fair Coordinator | |  |
| Celinia Wachal | Grade 4/5 Team Member | |  |
| Caroline Hassit | Grade 4/5 Team Member | |  |
| *Vacant* | Indigenous Voice (First Nations Rep) | |  |
| **GENERAL ATTENDEES** | Jennifer Wolchyn | Guest / Class Rep | | |
| Jess Dean | Guest / Class Rep | | |
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| Call to order at 7:00pm  *We would like to acknowledge that we are on the traditional land of the WSÁNEĆ people.*  *We are so thrilled to be able to live, learn, and work on this land!* | | | | |
| **AGENDA ITEM** | | | **ACTION** | |
| **Introductory Remarks**   * Heather Brass Welcome and Territorial Acknowledgement | | |  | |
| **ḰELSET Administration** | | |  | |
| **Review of Information - Heather Brass and Philip Jungen**   1. Proposal for 2nd storage container on the North Field.    1. Reasons for a new bin include poor sight lines, easier accessibility to supplies if needed in an emergency.    2. The school also needs an additional space to store items from the school as there is little storage space inside ḰELSET. 2. Cost of the bin (which is second-hand) would be $6500.00   **Questions from PAC Members and the Answers:**   1. Would it be possible to move the current container:    1. Cost would be $500.00 to move it.    2. Moving costs can be put towards the second container. Benefits to having two containers. 2. Who purchased the first container:    1. The bin was purchased by the PAC at the time. 3. What needs to be stored in the container:    1. KG has lots of sensory tables that need to be stored. Seasonal items and teaching supplies for all classrooms need storage. The bin on the field would be filled strictly with earthquake supplies. 4. Any chance of flooding or rat issues:    1. Past flooding was due to breakage of earthquake supply water due to storage shortage and too many items being put into the bin. As long as supplies are cared for, no flooding is an issue. 5. Ongoing maintenance costs:    1. Work orders are constantly put in by admin and this bin would be covered under that section. THe PAC will not be impacted by any costs of maintenance. 6. Is money better spent upgrading emergency supplies:    1. On an annual basis emergency supplies are checked and upgraded. It is the schools responsibility to replace and upgrade the equipment as required. 7. Where will the money come from for the creation and learning space:    1. We will be consulting with parents and staff on their ideas to transform the space. 8. Will the PAC and students have input into what is done to add value to the space:    1. Of course. Especially if they are interested in financially contributing! 9. Are there limits regarding what we can do:    1. There are limits to any structure, permanent footings, etc. do to our designation as ALR land. 10. Does the outdoor classroom idea meet ALR and district requirements:     1. Yes it meets all standards 11. Regarding the $4000 from ḰELSET CARES being returned to PAC:     1. The PAC budgeted $5000.00 from our Operating Budget to support ḰELSET Cares. Thanks to the donations from ḰELSET Families and The Breakfast CLub of Canada, our school only used $1000.00 of this money that we gave them. Therefore we are getting $4000 back to our operating budget we were not expecting. 12. How about the money for Grade 5 farewell? Some of the PAC funds were discussed to be given to these programs:     1. Grade 5 Farewell has typically been budgeted about $1500.00 This year no line item was left for this. The Grade ⅘ families typically fundraise to support a year end camp. This year they have done one bottle drive. We will wait to see what funds they have raised and then check in on what financing will be needed at the end. 13. There is a concern of overcrowding at ḰELSET:     1. Concern over loss of spaces : daycare, sensory room, multipurpose room, computer lab     2. Answer: Some spaces have been given back for other uses. Currently 18 divisions and the former computer lab is now used for SENCOTEN classes, not a regular classroom. Every year the district looks at space and allocation for spaces available. Plans for the cultural centre space to be utilized to be more flexible to fit an entire class. So this space will be less of an office and more of a learning center for languages. 14. Is there an option to get a portable instead of a second bin? The original bin appears to be needed mostly for storage:     1. A Portable is a District decision. It would only be needed if the student population greatly increased. This is not something that will happen in the near future.     2. In terms of getting creative, Admin would love PAC support in any of their endeavors. 15. Are the children using the computer room to their benefit:     1. This room is being used by all classes for SENCOTEN classes. No plan to return it to use as a computer lab. The new model provides technology in the regular classrooms and children use the ipads and chromebooks there instead. There is a technology committee that works together to find ways for students to collaborate while using the tech. The goal would be for more collaboration between students and working together on inquiry. 16. Is there a possibility to have the before/after school care return to ḰELSET?     1. District has conversations with schools individually. This is possibly a PAC conversation that needs to be brought to the COPACS. 17. Ideas to consider for the PAC:     1. Can some of the money donated to the Earthquake bin be allocated to the outdoor stage/ learning space?     2. Can we donate to provide a mural or some sort of portion to the actual outdoor space?     3. Can we support other initiatives (i.e. we pay for sports equipment or technology) to free up school funds for earthquake bin purchase? | | | Heather to ask Philip how he was able to confirm bin was a PAC purchase  Heather to confirm source of this with Philip. Want absolute confirmation that an outdoor classroom is a possibility. | |
| **ḰELSET PAC Executive** | | |  | |
| 1. **PAC Discussion**  - Heather Brass, President    1. There is a concern from many PAC members that we are purchasing expensive storage rather than contributing funds to something that better fits our mandate.    2. A specific amount of money has not been asked for so maybe there is a possibility of us contributing less money to the bin so that we can fund another project at the school.    3. Are we as a PAC able to support the outdoor space without funding the bin?    4. Can the school find the funding on their own for this project? Or is it dependent on the PAC’s participation for the purchase to move forward?    5. Many members believe the funding belongs with the admin.    6. Is there a donation amount that the PAC is comfortable with?    7. This may be a chance to follow up with Admin and ask some more specific questions.       1. Where was the previous bin purchased?       2. By who was it purchased? (confirmation)       3. Is an outdoor classroom already approved for the space on the field? Where can we get confirmation of that? | | | Heather to approach Philip & Tassie with this group of questions and report back to council prior to May 18 meeting | |
| 1. **Motion to Adjourn** | | |  | |
| **Meeting Adjourned 8:51pm** | | | **Motioned:**  **Seconded:** | |
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| **DECISIONS/MOTIONS** | |
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| **ACTION ITEMS** | | | |
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| **Role** | **Action(s)** | **Meeting Date** | **Status** |
| **Heather Brass**  **President** | Follow up with Philip Jungen to ask:   * District contact or copy of email confirming we can use the new bin space for an outdoor classroom * Confirmation of where we learned that previous bin was a PAC and not District purchase * Ask regarding how much financial support is the bare minimum to have this project proceed | May 5, 2022 |  |
| **Kylee Lothrup**  **COPACS Rep (2022/23)** | In Fall, approach COPACS with questions regarding reopening a before / after school care facility on campus at KELSET | May 5, 2022 |  |

**ḰELSET PAC CONTACT:**

Facebook page (ḰELSET Elementary PAC): <https://www.facebook.com/KELSETPAC>

Website page: <https://kelset.sd63.bc.ca/course/view.php?id=66>

General Email: [kelsetpac@gmail.com](mailto:kelsetpac@gmail.com)

Fundraising email for e-transfer: [kelsetpacfundraising@gmail.com](mailto:kelsetpacfundraising@gmail.com) (password KELSET)