

We would like to acknowledge that we are on the traditional land of the WSANEC people. We are so thrilled to be able to live, learn, and work on this land!

Guest Speaker	N/A	15-30 min
Administrator's Report	Cathy Crocket-Moore, Leila Sinclair-Wise	30 min
Executive Meeting	Marie Fish	30-45 min
Social	All	15 min

Executive Meeting	45-60 min
Торіс	Responsibility
Approval of last meeting's minutes	Motion Seconded By
 President's Report Engagement for traffic study Kindy package letter for participation and treasurer Welcome pole Thank you for this tough year! Gifts for Leila and Cathy Extraordinary BCCPAC meeting: Resolutions New Admin: communicate prior to school start 	Marie Fish
Vice-President	Jessica Kwasnica-Rechsteiner
Treasurer	Michelle Squire

Fundraising Coordinators	
- Bottle Drive June 6 th update?	Christina McCulloch, Simone Manchip
Communications Coordinator	Keira-Leigh Drake
Events Committee Coordinators	Jessica Hopkins, Andrea Paget
Event Food Coordinator	Heather Brass
- Teacher appreciation update?	
COPACS Representative	Liz Keating
Indigenous Voice (First Nations Rep)	Tina Savea
Fundamente Oscandinatura	Claire Erdem, Tiffany Brantley,
Fun Lunch Coordinators	Christina McCulloch
KELSET Cares Coordinators	Kristin Schnurr, Tina Lee
Spring Fair Coordinator	Vacant
Playground Committee Coordinator/Members	Meghan Judson
Grade 4/5 Coordinators (Camp and Farewell)	Michelle Squire
- Grade 4/5 update - Jeannine	
Earthquake Coordinator	Steve Fish
Lost & Found Coordinator	Terri Dobree
Fruit & Veg Coordinator	Jo Hall
 New Business Laura Veasey: discuss changing PAC email to gmail for 2021-2022 school year so we can use google docs to store agenda, minutes, leaflets etc and not pass from person to person! I set this up today in case we are interested (<u>kelsetpac@gmail.com</u>) Action LV: to upload everything she has over summer! 	All
Old Business REMINDER Google docs, add roles and responsibilities https://docs.google.com/spreadsheets/d/1F 	All

<u>Arg_SK1uFY-sW1WDFvInaW1h1-d-</u> wPnyKWaKJ9-nJ4/edit	
Motion to Adjourn	Marie Fish

Minutes taken by Laura Veasey, KELSET PAC Secretary

KELSET PAC EXECUTIVE 2021-2022

Executive Positions PAC Constitution (Nov2013)

President (<u>Critical</u>) – Marie Fish Vice-President – Heather Brass Treasurer (<u>Critical</u>) – Job Share – Sonia Vicente, Michelle Squire (mentor) Secretary (<u>Critical</u>) – Keira Drake Fundraising Coordinators – Tiffany Brantley, Vacant, Christina McCulloch (mentor) Communications Coordinator – Matt Rutherford Event Committee Coordinators – Jessica Hopkins, Andrea Paget Event Food Coordinators – Heather Brass, Vacant COPACS Representative – Liz Keating Indigenous Voice(s) – Vacant Members at Large – Jessica Kwasnica-Rechsteiner, Kylee Lothrop, Gary Ng Past-President – N/A School Planning Council Representative – N/A

Other Executive Positions

Fun Lunch Coordinators – Claire Erdem, Tiffany Brantley, Christina McCulloch KELSET Cares – Tina Lee, Kristin Schnurr Spring Fair Coordinator – Vacant Silent Auction Coordinator – Vacant Playground Committee Coordinator – Meghan Judson Playground Committee Members – Cathy Watts, Vacant Grade 4/5 Coordinator (Camp Fundraising and Grade 5 Farewell) – Kara Shade Grade 4/5 Team Members (Camp Fundraising and Grade 5 Farewell) – Vacant Bottle Drive Coordinator – Vacant Earthquake Coordinator – Steve Fish Lost & Found Coordinator – Terri Healy Fruit & Veg Coordinator – Jo Hall



		Pr	esent
ADMINISTRATION	Cathy Crocket-Moore	Principal	\boxtimes
	Leila Sinclair-Wise	Vice-Principal	\boxtimes
		Guest Speaker	
		Teacher Rep / Parent	
PAC EXECUTIVE	Marie Fish	President	\boxtimes
	Meghan Judson	Co Vice-President/Playground	\boxtimes
		Committee Coordinator	
	Jessica Kwasnica-Rechsteiner	Co Vice-President/Fun Lunch	\boxtimes
		Coordinator	
	Michelle Squire	Treasurer	
	Laura Veasey	Secretary	\boxtimes
	Christina McCulloch	Fundraising Coordinator	\boxtimes
	Simone Manchip	Fundraising Coordinator	\boxtimes
	Keira Drake	Communications Coordinator	\boxtimes
	Jessica Hopkins	Events Committee Coordinator	\boxtimes
	Andrea Paget	Events Committee Coordinator	\boxtimes
	Heather Brass	Event Food (Committee) Coordinator	\boxtimes
	Liz Keating	COPACS Representative	\boxtimes
	Tina Savea	Indigenous Voice (aka First Nations Rep)	\boxtimes
	Claire Erdem	Fun Lunch Coordinator	
	Christina McCulloch	Fun Lunch Coordinator	\boxtimes
	Tiffany Brantley	Fun Lunch Coordinator	
	Kristin Schnurr	KELSET Cares	\boxtimes
	Tina Lee	KELSET Cares	\boxtimes
	<vacant></vacant>	Spring Fair Coordinator	
	Meghan Judson	Playground Committee Coordinator	\boxtimes
	<vacant></vacant>	Playground Committee Member	
	<vacant></vacant>	Playground Committee Member	
	Steve Fish	Earthquake Coordinator	
	Michelle Squire	Grade 4/5 Coordinator	\boxtimes
	<vacant></vacant>	Grade 4/5 Team Member	
	<vacant></vacant>	Grade 4/5 Team Member	
	Kristin Quayle	Member at Large	
	Cathy Watts	Member at Large	\boxtimes
	Kara Shade	Member at Large	
	Ashley Sonoksy	Member at Large	
OTHERS	Jeannine Wakely	Guest – Grade 5 Volunteer!	



PAC General Meeting Minutes

08 June 2021

Call to order at 6:30 pm

We would like to acknowledge that we are on the traditional land of the WSANEC people. We are so thrilled to be able to live, learn, and work on this land!

AGEND	A ITEM	ACTION
<u>Guest S</u>	Speaker – N/A	
<u>ADMIN</u>	REPORT – Cathy Crocket-Moore, Leila Sinclair-Wise	PLEA TO FAMILIES!
1.	 Grade 4/5 end of year plan: COVID plans – island view beach planned but cannot do this anymore Deanette says they cannot rent shelter until June 15th and then upto 10 people allowed in shelter. Other ideas coming, thanks to parents (esp Jeannine!) and teachers for their ideas! Contacted McTavish of Art – week of 22nd June, with cohort class – 2 classes at a time. Wood laser project, orca will be made, and the kids will paint the Orca's. Red barn lunches will be ordered for them, individually bagging them, personalized sandwich with chips and drink, and they can sit in their garden to eat lunch which has outdoor spaces and structures. ?dates for which classes? Ribbons/roset for Grade 5 Yearbook from Jeannine Old school sports day (egg and spoon, sack race, etc) Plus a special surprise on Monday 28 June!! 	Subscribe to forum emails, Facebook page, and school calendar too!
2.	School supplies – very interested in continuing the same thing, it is an optional program but encouraged so that students have the same supplies for the school year (\$45/student)	
3.	Orca Welcome Pole (Doug LaFortune (carver) and Catchy LaFortune) rescheduled to 21 June 10am out of respect for our FN communities. Will be live streamed upto 250 people (email by 18 th June for link), it will not be live streamed on facebook page. <i>The blessing will be out of edited version.</i> Then video will be edited and placed on website with permission of elders for families and prior KELSET students to see. Every class will walk by pole and see it. Kids will get an amazing Orca cookie made by Leanne	



		Macdonald. They will also get a print and bookmark of the	
	1	Orca.	
	4.	VIRL summer reading program – website and link will be	
	-	communicated. <u>http://bcsrc.ca</u> – read and get books at end.	
	5.	Spirit week - three Fridays planned, this Friday is Jersey	
		Day – wear a sports team jersey/top/your own sports club	
	<u> </u>	shirt/top	
	6.	Class placements – being worked on. Families will know	
		class placements within a few days of starting in September	
		due to class number changes/division changes over the	
		summer.	
4pp	oroval	of last meetings (12May2021) minutes	<i>12May2021 minutes</i> Motion by Heather Brass Seconded by Marie Fish
PR	ESID	ENT REPORT – Marie Fish	
-	THAN	K YOU to Admins and Families for their support through this	
	tough	year!	
-	Indig	enous Voice(s) – renaming FN Rep role, what does the role	
	look li	ke? Indigenous covers more communities. The indigenous	
	voice	ke? Indigenous covers more communities. The indigenous	
	voice needs	ke? Indigenous covers more communities. <i>The indigenous was to communicate to the community what the community</i>	
	<i>voice needs</i> believe	ke? Indigenous covers more communities. <i>The indigenous was to communicate to the community what the community c</i> . Can we have more than one voice on the PAC? Yes, we	
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 VICE PRESIDENT REPORT Rechsteiner – Meghan Judson, Jessica Kwasnica- Rechsteiner 2021/2022 PAC positions (see attached draft at end of document on responses at 08Jun2021 PAC meeting) CRITICAL positions must be advertised asap and lots, stressing how much money will be given away to other district PACS!– Treasurer, and Co-President mandatory Communications Coordinator has been filled by Marie's colleague: Matt Rutherford (used to be VicPD media guy)! 	Keira to advertise for Critical positions
 TREASURER REPORT – Michelle Squire MS to send LV the silent auction summary Deficit of Operating to \$20-22,000 was planned for but fundraising 	
has been great! - Silent auction>\$4,223	
 Fundraising projected \$2,000 but raised \$6,220 Deep Cove PAC – donation of \$1,000 THANK YOU 	
- Breakfast Club donations – therefore do not need any KELSET CARES funding, so \$4,750 we set aside is zero this year!	
 Thrifty Smile Cards will no longer be a fundraiser We MADE \$4,464.47 this year! 	
 Operating \$35,098.68 (minus athletics, science, library) Gaming \$5,804.08 (Happy hippo went into wrong account so this decreased) 	
 Field trips can be paid for from gaming account. \$900 goes to Grade 5 farewell costs that was not used. Plus year books \$1500. Grade 4/5 budget increase – approval needed. \$900 from field trip money, ask parents for \$5/family contribution, \$2000 cost (\$1500 year books year books approved and done, \$2000 ontop of \$900 ontop of \$5/family). Laura Veasey made a motion to approve the 	
 additional \$2,000 for Grade 4/5 Farewell activities. Jessica Kwasnica to second this. Gaming grant 2021-2022, issues with reporting from 3 years ago 	
 Fix it, then it will be approved for \$6,800 (Oct/Nov 2021) Teacher gift/retirement budget – up \$150 Next year Treasurer – Keira made have a new kindergarten family who could volunteer, fingers crossed. 	



FL	INC	RAISING COORDINATORS – Christina McCulloch, Simone	
Ma	nch	ip	Keira to remind on
	1.	Heather: Bottle Drive June 6 th - consider bottle drives (October, January, May) every 4 months, and maybe not do a Spring Fair (considering Silent Auction raised \$5000) Update: January 26 megabins (\$2300), filled 29 megabins \$TBD but expecting more (3 weeks?)	families regularly what PAC donations are spent on e.g., Ipads, Literacy, Other projects to educate families on money spent
	2.	Silent auction closed <u>https://www.32auctions.com/kelset2021</u> made \$5000. It went really well, and we know what gets bids and what does not.	spene
	3.	Epicure backpacks – roost will sell them for us with a small % going to the roost. They are happy to help us with other fundraisers also. Lets re-advertise the backpacks!	
<u>C(</u>)MI	MUNICATIONS COORDINATOR – Keira-Leigh Drake	
-	an	tt Rutherford (prior ViCPD media guy) asked if he can do Twitter d Instagram accounts esp for fundraising next year? PAC keen on n taking this on.	
		T COMMITTEE COORDINATORS – Jessica Hopkins, Andrea Heather Brass	
-	No	report.	
E\	/EN	T FOOD COORDINATOR – Heather Brass	
-	Th	agen Daaz for teacher appreciation, they loved it. inking of doing Saltspring island fruitsicles, Christina can do labels ANK YOU!	
<u>CC</u>)PA	CS REPRESENTATIVE – Liz Keating	
-	No	report	
IN	DI	GENOUS VOICE(S) (FIRST NATIONS REP) – Tina Savea	
-	Vo	le name change! From First Nations Representative to Indigenous ice(s) – more than one voice would be welcome. See president port for discussion.	



FUN LUNCH COORDINATORS – Claire Erdem, Tiffany Brantley, Christina McCulloch	
- No report	
KELSET CARES COORDINATOR – Kristin Schnurr, Tina Lee	
 No report, see Treasurer report Robin's role is changing (fundraising for her role is distributed across classrooms) so we may lose that strong connection and the coordinating/distributing she has done and her ties to the community and their needs, but Kristin very organized so it should go smoothly. 	
SPRING FAIR COORDINATOR - Vacant	
- No report	
PLAYGROUND PROJECT COORDINATOR – Meghan Judson	
- Press pause and discuss with new administration, hope for a plan by October 2021.	
GRADE 4/5 COORDINATOR (CAMP AND FAREWELL) –	
Michelle Squire	
 See Admin report for discussion. Jeannine Wakely and Michelle Squire to coordinate. 	
EARTHQUAKE COORDINATOR - Steve Fish	
 Earthquake box, Steve suggested to remove stuff we have been storing and make supplies the back half and front half will be empty as its leaking and will get mouldy. Facilities will not change the lock on it. Meghan: school was willing to have a bin dropped off, at a place /time that was 	
LOST & FOUND COORDINATOR – Terri Dobree	
LOST & LOUND COONDINATOR - Tent Doblee	
- No report	



FRUIT & VEG PROGRAM – Jo Hall	
- No report	
<u>New Business</u>	
 Laura Veasey: discuss changing PAC email to gmail for 2021-2022 school year so we can use google docs to store agenda, minutes, leaflets etc and not pass from person to person! I set this up today in case we are interested (<u>kelsetpac@gmail.com</u>) Action LV: to upload everything she has over summer! 	
Old Business	
 Post-meeting note: Laura V suggested over the summer to switch to a KELSET PAC gmail account so the PAC can hold google docs and previous years documents/meeting agendas/minutes and executive lists. Marie F agreed, Laura V will set this up and let executive know 	
 ACTION for executive to fill in PAC roles and responsibilities asap please, to help with recruiting: <u>https://docs.google.com/spreadsheets/d/1FArg_SK1uFY-</u> <u>sW1WDFvInaW1h1-d-wPnyKWaKJ9-nJ4/edit</u> 	
Missing descriptions for:	
 KELSET Cares Grade 4/5 Coordinator Playground Committee Coordinator Lost and Found Coordinator Fruit/Veg Coordinator Silent Auction Coordinator Bottle Drive Coordinator 	
Meeting was adjourned at 8:06 pm.	
**NEXT MEETING will be on WEDNESDAY 15 September	<mark>2021</mark> at 6:30pm



PAC General Meeting Minutes

08 June 2021

CONTACT:

Facebook page (KELSET Elementary PAC): <u>https://www.facebook.com/KELSETPAC</u>

KELSET PAC website page: <u>https://kelset.sd63.bc.ca/course/view.php?id=66</u>

KELSET PAC Email: <u>kelsetpac@hotmail.com</u>

KELSET PAC Fundraising email for e-transfer: <u>kelsetpacfundraising@gmail.com</u> (password KELSET)

PAC General Meeting Minutes

08 June 2021

KELSET PAC EXECUTIVE 2021-2022 (as of 24 June 2021)

Executive Positions PAC Constitution (Nov2013)

President (<u>Critical</u>) – Job Share - Marie Fish Vice-President – Heather Brass Treasurer (<u>Critical</u>) – Job Share - Vacant, Michelle Squire (mentor) Secretary (<u>Critical</u>) – Keira Drake Fundraising Coordinators – Tiffany Brantley, Vacant, Christina McCulloch Communications Coordinator – Matt Rutherford Event Committee Coordinators – Jessica Hopkins, Andrea Paget Event Food Coordinators – Heather Brass, Vacant COPACS Representative – Liz Keating Indigenous Voice(s) – Vacant Members at Large – Jessica Kwasnica-Rechsteiner, Kylee Lothrop Past-President – N/A School Planning Council Representative – N/A

Other Executive Positions

Fun Lunch Coordinators – Claire Erdem, Tiffany Brantley, Christina McCulloch KELSET Cares – Tina Lee, Kristin Schnurr Spring Fair Coordinator – Vacant Silent Auction Coordinator – Vacant Playground Committee Coordinator – Meghan Judson Playground Committee Members – Cathy Watts, Vacant Grade 4/5 Coordinator (Camp Fundraising and Grade 5 Farewell) – Kara Shade Grade 4/5 Team Members (Camp Fundraising and Grade 5 Farewell) – Vacant Bottle Drive Coordinator – Vacant



PAC General Meeting Minutes

08 June 2021

Earthquake Coordinator – Steve Fish Lost & Found Coordinator – Terri Healy Fruit & Veg Coordinator – Jo Hall

KELSET PAC Budget 2020-2021

Operating Account			Gaming Account			
Projected Revenue:	Projection:	Actual:	Projected Revenue:	Projection	Actual	
Spring Fair (Cancelled)	\$0.00	\$0.00			0	
Events (Cancelled)	\$0.00	\$0.00				
Silent Auction	\$0.00	\$4,223.00	-			
Fundraising Orders	\$2,000.00	\$6,220.44		0	0	
Epicure		\$40.00				
Purdys		\$1,884.96				
Growing Smiles		\$848.98				
Kiddin Around		\$50.99				
Peninsula Co-op		\$76.35				
Mabel's Label's		\$77.53				
Bottle Drive January		\$2,303.84				
Bottle Drive June		\$0.00				
McTavish Academy of Art		\$213.00				
Нарру Нірро		\$724.79				
PAC Donations	\$1,900.00	\$1,415.00				
PAC to PAC Donation - DEEP COVE	\$0.00	\$1,000.00				
Grade 4/5 Fundraising	\$0.00	\$0.00				
Fun Lunch (Cancelled)	\$0.00	-\$337.50				
School Supplies	\$1,000.00	\$1,036.22				
Smile Cards	\$2,000.00	\$408.75				
North Saanich Grant for KELSET Cares	\$800.00	\$0.00				
	\$7,700.00	\$13,965.91				
Expenses:			Expenses:			
Classroom Funds	-\$5,000.00		Field Trips	-2850	-2850	Approximately 900 left over - will be given to Grade 5 f
Athletics	-\$1,500.00	-\$1,500.00	Camp Grade 4/5		0	Looking to approve no more than 2000 for Grade 5 Far
Science and Arts	-\$2,000.00		Grade 5 Yearbooks	1500	0	
Library	-\$750.00	-\$750.00		-1350	-2850	
Reflex Math						
PAC Operations	-\$500.00	-\$123.64				
Teacher Appreciation	-\$500.00	-\$127.80				
	-\$10,250.00	-\$9,501.44				
Special Projects:						
Kelset Cares	-\$4,750.00					
	-\$4,750.00	\$0.00				
Total *	-\$7,300.00	\$4,464.47	Total *	-1350	-2850	
* Balance at end of year (not including Savir		94,404.47	*Balance at end of year (not including savi		-2650	

(Playground Funds Allocation) (5000)

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